



Information HZ- grant 2017-2018

Study or internship abroad

INTERNATIONAL OFFICE
30-05-2017

The HZ-grant is a grant for the student's extra mobility expenses, i.e. insurance and travelling costs. The grant is exclusively intended for destinations outside the EEA (European Economic Area).

A certain budget will be made available by HZ University of Applied Sciences, which grants the HZ-grant to the students. This means that the HZ grants are only awarded if all conditions are met and sufficient budget is available.

1. FOR WHOM?

The HZ grant may be applied for if:

- the student is going for study or internship to a country that doesn't fall under the programme countries of Erasmus+;
- the student stays abroad for a minimum of **2** months;

2. TERMS

- the student must be enrolled at HZ University of Applied Sciences and follow a Bachelor's programme that is completed with a Bachelor degree;
- the student will remain enrolled at HZ University of Applied Sciences during the period abroad and continue to pay the regular tuition fees to HZ University of Applied Sciences;
- the student actually lives in the host country throughout the entire HZ grant period;
- in case of a study abroad both HZ and the Partner institution must have signed the HZ institutional agreement;
- the study/internship/minor has a duration of minimally 2 months;
- Students returning to their home country cannot apply for his grant.

3. PARTICIPATING COUNTRIES

All countries where Erasmus+ doesn't apply apart from the Netherlands and Switzerland.

4. AMOUNT

The amount is fixed to € 250 per stay.

5. DEADLINE

The deadlines for submitting an application for an HZ grant for the study year 2017-2018 are:

Study

30 June 2017 : application for semesters 1 and 2

Internship

First-come, first-serve base.

6. APPLICATION = NOT AUTOMATICALLY A GRANT!

If a student applies for an HZ grant, it does not automatically lead to the awarding of an HZ grant. The International Office cannot give guarantees for the grant, even though the student has submitted the application (well) before the deadline.

Students that go to their home country cannot apply for a grant.

7. PROCEDURE OF AWARDING

- Up to the deadline, referring to **study**, no promises can be made;
- After the expiry of the deadline the International Office reviews how many (complete!) applications were received;
- If the number of applications for the HZ grant falls within the budget, students are eligible to receive € 250 in total.
- Within 4 weeks after the deadline, referring to **study**, it will be communicated if the grant will be awarded;
- Within 4 weeks after the application, referring to **internships**, it will be communicated if the grant will be awarded.

8. PAYMENT OF THE GRANT

The payment is a lump sum of € 250.

9. RECLAIMING THE HZ GRANT

One of the obligations the student has when submitting the HZ grant forms is that he/she has to refund the amount of paid fully or partially if he/she has imputably failed to fulfil the terms of the agreement.

Examples of this are incorrectly filled in start and end dates of the HZ grant period.

Not attributable shortcomings are also possible. It is certainly not an imputable shortcoming if there are conditions, in which it cannot reasonably be expected of the student that he/she will continue the stay abroad and if these circumstances have also been reported to the contact person at the home institution and have been accepted (in writing).

10. APPLICATION PROCEDURE

Please log in to our [Moveon Website](#) and go to "Registration study abroad and grants" under the submenu. Please fill in the form that applies to your situation (study or internship).

2017-2018

Remarks:

The International Office only takes up an application if it is complete. The forms are complete if they are fully and correctly filled in and signed by the appropriate parties.